



**Fountains Earth Lofthouse C.E. Endowed Primary
School
Lofthouse
Harrogate
North Yorkshire
HG3 5RZ**

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11 January 2017

Dear Parents

Below are the arrangements for school closure due to adverse weather conditions. I am hoping not to be a 'prophet of doom', just proactive so we have a plan in place!

Bad Weather Arrangements

Hopefully the bad weather will not be upon us for a while, but just in case, here's a reminder of the procedures should school need to close:

The decision to close school will be based on three factors:

- The staff and children's safety travelling to school
- The staffing levels available for the day
- The forecast

I will endeavour to make this decision as early as possible but no later than 7:30 am. Thank you to Sharon Leeming who has organised the parent contact tree - see over. Any forced closure will also be announced on the Stray FM website which can be found at www.strayfm.com, it will also be displayed on our school website www.fountains-earth.n-yorks.sch.uk.

In the event of school having to close, due to adverse weather conditions during the day, parents will be contacted by text and phone, ready for early collection.

Please be reassured that any decision to close will be made after careful consideration and will not be taken lightly. If school is open and **it is not safe for you to travel** please do not make the journey.

Yours sincerely

**Lynette Brammah
Executive Headteacher**